

OKC METRO OFFICIALS CONSTITUTION

ARTICLE 1 NAME

The name of the association is the OKC METRO OFFICIALS ASSOCIATION, a nonprofit corporation, incorporated in the state of Oklahoma. This corporation will be referred to as the ASSOCIATION in this constitution and bylaws.

ARTICLE 2 OBJECTIVES AND PURPOSES

The objectives and purposes for which this association is organized include, but are not limited to, the following:

1. To further the interests of amateur sports officials;
2. To maintain the highest standard of sports officiating;
3. To promote the welfare of amateur sports, its players, administrators, fans, the media, and amateur sports officials;
4. To encourage the spirit of fair play and sportsmanship;
5. To cooperate with organizations and associations connected with sports to further amateur sports and all persons involved with amateur sports;
6. To provide educational programs to advance the knowledge and skills of amateur sports officials;
7. To conduct programs encouraging public appreciation of the skill and for the professional competence of amateur sports officials;
8. To fully cooperate with and work in association with the Oklahoma Secondary Schools Activities Association by following their Constitution, Bylaws, rules, regulations, and recommendations.

ARTICLE 3 BUSINESS ADDRESS

This business address of the Association will be "The Referee's Call," a business located at 5300 S Western, Oklahoma City, OK, 73109. All correspondence, business affairs, and/or financial matters will be addressed to and received at that address.

ARTICLE 4 MEMBERSHIP

1. The members of the Association will be persons interested in the objectives and purposes for which this Association is organized;
2. A member of this Association must also be a member of the Oklahoma Secondary Schools Activities Association;
3. Membership in this Association will be by written application to the Board of Directors, on a standard form prepared by the Board of Directors, accompanied by the payment of dues;

4. One must be a member of OKC METRO OFFICIALS ASSOCIATION to take part in any testing, participate in any business meeting, obtain voting privileges, or hold any office;
5. One must be a member of any local association recognized by the Oklahoma Secondary Schools Activities Association to have attendance at local rules meetings forwarded to OSSAA;
6. Membership in this Association entitles a person to participate in the objectives and purposes of the Association, and does not obligate the Association in any way regarding the scheduling of any games;
7. Associate members of the Association are former and/or retired officials who serve OSSAA and the Association in an ancillary capacity, such as an assignors of games, conference commissioners, observers for OSSAA, or those serving in a similar capacity. Associate members are not required to be affiliated with OSSAA and do not have any voting privileges.
8. Any member may be suspended for a time or expelled, for adequate reason by a two-thirds (2/3) vote of the Board of Directors. Failure to pay dues or to meet the criteria for membership is presumed to be adequate reason for expulsion and does not require advance notice to the member and deliberation by the Board. Any member proposed for suspension or expulsion for another reason, is to be given advance notice including the reason for the proposed suspension or expulsion, opportunity to contest the proposed suspension or expulsion in writing or in person before the Board of Directors, and final written notice of the Board's decision.

ARTICLE 5 **BOARD OF DIRECTORS/OFFICERS**

1. The governing body of the Association is the Board of Directors.
2. The Board of Directors will consist of the elected Officers of the Association,
 1. President
 2. Secretary
 3. Treasurer
 4. Technical Coordinator
 5. Vice-president: One for each recognized sport.
3. A quorum of the Board of Directors shall consist of a majority of the elected officers, and may conduct business of the Association.

ARTICLE 6 **ELECTIONS**

1. The election for offices of President, Secretary, and Treasurer will take place at the Annual Business Meeting.
2. The office of Technical Coordinator is appointed by the Board of Directors as necessary.
3. The election for the offices of vice-president(s) and Technical Advisor(s) for each recognized sport will take place at the business meeting for that particular sport.
4. The business meeting for each particular sport will be the last regularly scheduled meeting for that particular sport.
5. Any person nominated for office must be enrolled, registered to officiate the sport they represent, **and present at the meeting** at the time of the nomination.
6. All Officers are elected for a term of one (1) year, and will take office on July 1 following their election.

7. Only members of this Association may vote and take part in the business meetings, be it the Annual Business Meeting or the business meeting of a particular sport.
8. All elections will be conducted according to Robert's Rules of Order.
9. A majority vote of members present will constitute an election decision.

ARTICLE 7
VACANCY OF AN OFFICE

1. If a vacancy occurs among the Officers, for any reason, the position is filled for the unexpired term by the Board of Directors.
2. Any Officer may be removed for adequate reason by a two-thirds (2/3) vote of the Board of Directors present.
3. Any Officer proposed for removal is to be given ten (10) days advance notice.
4. The notice shall include the reason for the proposed removal, and the date of the next regular or specially called Board meeting.
5. The officer proposed for removal will be provided opportunity to contest the proposed action in writing or in person (or both) before the Board of Directors.
6. Written notice of the Board's decision will be provided the officer.

ARTICLE 8
DUTIES OF THE OFFICERS

The duties of the Officers will be provided in the Bylaws of the Association.

ARTICLE 9
AMENDMENTS

Any amendments to this Constitution must be presented to the Board of Directors no less than thirty (30) days prior to the Annual Business Meeting of the Association.

A proposed amendment must be approved by a two-thirds majority vote of the membership present at the Annual Business Meeting.

OKC METRO OFFICIALS ASSOCIATION BYLAWS

ARTICLE 1 DUTIES OF THE PRESIDENT

The President will preside at all meetings of the Association, business meetings of particular sports, and meetings of the Board of Directors.

ARTICLE 2 DUTIES OF THE VICE-PRESIDENTS

1. The vice-president of each recognized sport will preside at meetings in the absence of the president.
2. The vice-president of a sport may be designated by the President as the Association representative to OSSAA, conferences, or other meetings of cooperating entities.
3. The vice-president(s) will pass and collect attendance forms of all meetings and forward same to the Secretary.
4. The vice-president(s) may, in the absence of the Treasurer, collect dues and forward to the Treasurer.
5. The vice-president(s) with assistance from the Secretary will assure the membership is knowledgeable of their rights and privileges as members of the Association and that meetings are conducted in accordance with the Constitution and Bylaws of the Association.

ARTICLE 3 DUTIES OF THE SECRETARY

1. The Secretary will prepare and maintain all records and minutes of Association business.
2. The secretary will prepare and file all reports and documents as necessary, as required by law or by this constitution.
3. The Secretary will prepare and maintain attendance records for all meetings and forward such attendance records to the Oklahoma Secondary Schools Activities Association, ensuring that all in attendance at meetings are members of the Association, visitors from another recognized local association, or coaches.
4. The Secretary will forward a list of association-recommended football officials for playoffs to the Area Football Coordinator. In order to be recommended by the association, the officials must be a member of a crew which
 - a. Attains a minimum attendance score of 25 points with one point given for each member for each meeting attended (An "allowance" of one meeting will be given for a "crew study" meeting); AND
 - b. Take and score a grade of seventy (70%) percent on the football crew test.
5. The Secretary will make rosters of the membership available periodically and may provide attendance lists upon request.

ARTICLE 4
DUTIES OF THE TREASURER

1. The Treasurer will maintain the financial records of the Association.
2. The Treasurer will collect all dues and deposit such funds in the Association bank account.
3. The Treasurer will make disbursements as deemed necessary by the Board of Directors.
4. The Treasurer will present a financial report to the membership at the Annual Business Meeting.

ARTICLE 5
DUTIES OF THE TECHNICAL COORDINATOR

1. The technical coordinator will be responsible for keeping the Association members informed using forms of technology including, but not limited to, websites, social media posts, and emails.
2. The technical coordinator will develop, improve, and maintain the Association website(s) and email lists.
3. The technology coordinator will regularly post Membership lists provided by the Association Secretary.
4. The technology coordinator will post Association information such as announcements, schedules, training materials, maps as requested by Association Board Members.
5. The technology coordinator may enlist assistance of a maximum of three persons for distribution of game videos received by the association.

ARTICLE 6
DUTIES OF THE TECHNICAL ADVISORS

1. The Technical Advisor of each recognized sport will be informed on the rules, mechanics, procedures, and special rulings by the Oklahoma Secondary Schools Activities Association.
2. The Technical Advisor(s) will provide for the training, training aids, instruction, and demonstration of the rules and mechanics in order that the membership will be well trained, qualified, and competent in the sport they officiate.
3. The technical Advisor(s) will serve as the final authority for the membership and this Association in all matters pertaining to the sport for which they serve.

ARTICLE 7
DUTIES OF THE BOARD OF DIRECTORS

1. The Board of Directors will conduct and oversee the business, the training, and the financial matters of the Association.
2. The Board of Directors will enforce the Constitution and Bylaws.
3. The Board of Directors will perform other duties necessary to ensure the accomplishment of the objectives and purposes and the continued success and betterment of the Association.
4. The Board of Directors will meet no less than four times during the year
5. A quorum will be a majority of the Board of Directors.

**ARTICLE 8
SALARIES**

1. The secretary, treasurer and technical coordinator will receive a salary of two hundred dollars (\$200) each payable August 1 of each year.
2. The technical advisors will receive a salary of twenty-five dollars (\$25) per meeting, not to exceed two-hundred dollars (\$200.00).
3. The technical advisor's salary becomes payable upon presiding at the last regular meeting of their sport.
4. Persons who assist in video distribution will receive a salary of \$50 payable at the conclusion of the sport.

**ARTICLE 8
DUES**

1. The dues for membership in the Association as established by the Board of Directors will be twenty-five dollars (\$25.00) per year.
2. The dues for associate membership in the Association as established by the Board of Directors will be five dollars (\$5.00) per year.
3. Dues for any sport must be paid by the last regularly scheduled rules meeting for that particular sport.
4. Dues for any elected officer shall be waived for the year of their term in office.
5. Privileges, duties, and limitations of Association membership are specified in the Constitution of the Association under Article 4, Membership.
6. No dues will be refunded.

**ARTICLE 9
RECOGNITION FOR OFFICIATING STATE CHAMPIONSHIP**

The association will purchase for each championship official, at the option of the official:

1. a commemorative watch OR
2. a commemorative / signature ball.

The official for the State Championship contest shall:

1. Participate as an official for a State Championship game.
2. Be an active, dues-paying member for the current year;
3. Have been a member for at least four previous (non-consecutive) years; and
4. If a second watch is earned in the same or another sport the official may:
 - a. Request a second watch or a commemorative ball.
 - b. The cost of a second commemorative award will be divided equally between the official and the association.

ARTICLE 10
ANNUAL BUSINESS MEETING

The time and place of the Annual Business Meeting will be announced no less than forty-five (45) days in advance to the membership by the Board of Directors.

ARTICLE 11
AMENDMENTS

Any amendments to this Constitution must be presented to the Board of Directors no less than thirty (30) days prior to the Annual Business Meeting of the Association.

A proposed amendment must be approved by a two-thirds majority vote of the membership present at the Annual Business Meeting.